

State of Ohio  
Ohio School Facilities Commission

**BID FORM**

Bidder: \_\_\_\_\_

Project Name: Ottawa-Glandorf Local School District  
Ottawa New K-8 and Glandorf New K-8

Location of Projects & County:	Ottawa New K-8	Glandorf New K-8
	123 Putnam Parkway	140 Church Street
	Ottawa, Ohio 45875	Glandorf, Ohio 45848
	Putnam County	Putnam County

The time for Contract Completion is 37 consecutive days from the Notice to Proceed.

Having read and examined the Contract Documents, including without limitation the Drawings and Specifications, prepared by the Architect for the above-referenced Project, and the following Addenda:

Addendum Number	Date of Receipt
_____	_____
_____	_____
_____	_____
_____	_____

The undersigned Bidder proposes to perform all Work for the applicable Contract(s), in accordance with the Contract Documents, for the following sum(s):

**ITEM 1. OTTAWA NEW K-8 EARLY SITE WORK – BID PACKAGE O-01**

ALL LABOR AND MATERIALS, for the sum of \$ \_\_\_\_\_

Sum in words: \_\_\_\_\_

**ITEM 2. GLANDORF NEW K-8 EARLY SITE WORK – BID PACKAGE G-01**

ALL LABOR AND MATERIALS, for the sum of \$ \_\_\_\_\_

Sum in words: \_\_\_\_\_

**ITEM 3. COMBINATION BID FOR BOTH OTTAWA AND GLANDORF NEW K-8 EARLY SITE PACKAGES – BID PACKAGES O-01 AND G-01.**

ALL LABOR AND MATERIALS, for the sum of \$ \_\_\_\_\_

Sum in words: \_\_\_\_\_

Provide cost for each Bid Package of the combination Bid:

Ottawa New K-8 Early Site Work BP O-01 \$ \_\_\_\_\_

Glandorf New K-8 Early Site Work BP G-01 \$ \_\_\_\_\_

**BIDDER'S CERTIFICATION**

The Bidder hereby acknowledges that the following representations in this Bid are material and not mere recitals:

1. The Bidder has read and understands the Contract Documents and agrees to comply with all requirements of the Contract Documents, regardless of whether the Bidder has actual knowledge of the requirements and regardless of any statement or omission made by the Bidder which might indicate a contrary intention.
2. The Bidder represents that the Bid is based upon the Basis of Design and Acceptable Components specified by the Contract Documents.
3. The Bidder acknowledges that all Work shall be completed in the Contract Time, and that each applicable portion of the Work shall be completed upon the respective Milestones, unless an extension of time is granted in accordance with the Contract Documents. The Bidder understands that the award of separate contracts for the Project will require sequential, coordinated and interrelated operations which may involve interference, disruption, hindrance or delay in the progress of the Work. The Bidder agrees that the Contract Sum, as amended from time to time by Change Order, shall cover all amounts due from the School District Board and the Commission resulting from interference, disruption, hindrance or delay caused by or between Contractors or their agents and employees. The Bidder agrees that any such interference, disruption, hindrance, or delay is within the contemplation of the Bidder and the State and that the Contractor's sole remedy from the State for any such interference, disruption, hindrance, or delay shall be an extension of time in accordance with the Contract Documents.
4. The Bidder has visited the Site, become familiar with local conditions and has correlated personal observations with the requirements of the Contract Documents. The Bidder has no outstanding questions regarding the interpretation or clarification of the Contract Documents.
5. The Bidder agrees to comply with or make a good faith effort to comply with the EDGE business enterprise participation goal of 5 percent of each Contract award amount, calculated as a portion of the Base Bid plus all accepted Alternates.
6. During the performance of the Contract, the Bidder agrees to comply with OAC Chapters 123:2-3 through 123:2-9 and agrees to incorporate the monthly reporting provisions of OAC Section 123:2-9-01 into all subcontracts on the Project, regardless of tier. The Bidder understands the State Equal Opportunity Division may conduct pre-award and post-award compliance reviews to determine if the Bidder maintains nondiscriminatory employment practices, maintains an affirmative action program

and is exerting good faith efforts to accomplish the goals of the affirmative action program. For a full statement of the rules regarding Equal Employment Opportunity in the Construction Industry, see OAC Chapters 123:2-1 through 123:2-9.

7. The Bidder and each person signing on behalf of the Bidder certifies, and in the case of a Bid by a joint venture each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: (a) the Base Bid, any Unit Prices and any Alternate bid in the Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any matter relating to such Base Bid, Unit Prices or Alternate bid with any other Bidder; (b) unless otherwise required by law, the Base Bid, any Unit Prices and any Alternate bid in the Bid have not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid, Unit Prices or Alternate bid; (c) no attempt has been made or shall be made by the Bidder to induce any other Person to submit or not to submit a Bid for the purpose of restricting competition.
8. The Bidder shall execute the Contract Form with the School District Board, if a Contract is awarded on the basis of this Bid, and if the Bidder does not execute the Contract Form for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the School District Board and the Commission as provided in Article 6 of the Instructions to Bidders.
9. The Bidder certifies that the upon the execution of the Contract Form, the Contractor shall be enrolled in good standing in the Ohio Bureau of Workers' Compensation ("OBWC") Drug-Free Workplace Program ("DFWP") or an OBWC-approved DFWP throughout the entire Project, in accordance with ORC Section 153.03 – 153.031, including placement of its employees in a pool with a random drug testing rate of at least 5%. The Bidder acknowledges the responsibility to require all Subcontractors to be enrolled in good standing in the OBWC DFWP or an OBWC-approved DFWP that meets the requirements specified in ORC Section 153.03 – 153.031, including placement of its employees in a pool with a drug testing rate of at least 5%, prior to the Subcontractor providing labor at the Site.
10. The Bidder agrees to furnish any information requested by the School District Board or the Architect to evaluate the responsibility of the Bidder.
11. The Bidder agrees to furnish the submittals required by paragraph 7.3 of the Instructions to Bidders for execution of the Contract Form within ten (10) days of the date of the Notice of Intent to Award.
12. The Bidder represents that the Bidder is not subject to a finding for recovery under ORC Section 9.24 or that Bidder has taken the appropriate remedial steps required under ORC Section 9.24 or otherwise qualifies under this section.
13. The Bidder acknowledges that, by signing the Bid Form on the Bidder Signature and Information Form on the following page, it is signing the actual Bid and when submitted as a part of its bid packages, shall serve as the Bidder's authorization for the further consideration and activity in the bidding and contract process.

Each Bid shall contain the name of every individual interested therein. If the Bidder is a corporation, partnership, sole proprietorship, or limited liability corporation, an officer, partner or principal of the Bidder, as applicable, shall print or type the legal name of the Bidder on the line provided and sign the Bid Form. If the Bidder is a joint venture, an officer, partner or principal, as applicable, of each member of the joint venture shall print or type the legal name of the applicable member on the line provided and sign the Bid Form. All signatures must be original.

## **BIDDER SIGNATURE AND INFORMATION**

**BIDDER'S NAME (PRINT):** \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ Facsimile Number (\_\_\_\_\_) \_\_\_\_\_

Where Incorporated: \_\_\_\_\_ Type of Business (circle one):

corporation      partnership      sole proprietorship      limited liability corporation

Federal ID Number: \_\_\_\_\_

Contact person for  
Contract processing: \_\_\_\_\_

### **Partnership or Joint Venture**

**BIDDER'S NAME (PRINT):** \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_ Facsimile Number (\_\_\_\_\_) \_\_\_\_\_

Where Incorporated: \_\_\_\_\_ Type of Business (circle one):

corporation      partnership      sole proprietorship      limited liability corporation

Federal ID Number: \_\_\_\_\_

Contact person for  
Contract processing: \_\_\_\_\_

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**COMMITMENT TO PARTICIPATE  
IN THE  
EDGE BUSINESS ASSISTANCE PROGRAM**

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**Bidder: Mark only one option.**

Use “✓” or “X” to mark option included in Bid

If marking Option B, also show percentage of proposed participation.

\_\_\_ **Option A**

Bidder commits to *meet or exceed* the advertised EDGE Participation Goal of **5 percent of the Contract award amount**, calculated as a portion of the Base Bid plus all accepted Alternates, by using certified EDGE Business Enterprise(s).

Bidder agrees that if selected for consideration of the Contract, it shall provide (if not provided with the Bidder’s Bid) a *Certified Statement of Intent to Contract and to Perform* form for each certified EDGE Business Enterprise proposed for use by the Bidder if awarded the Contract for this Project.

\_\_\_ **Option B (also indicate percentage -- see text )**

Bidder *does not meet* the advertised EDGE Participation Goal percentage, but, if awarded the Contract for this Project, *commits to provide* \_\_\_\_\_ % of the **Contract award amount**, calculated as a portion of the Base Bid plus all accepted Alternates, by using certified EDGE Business Enterprise(s).

Bidder acknowledges it understands the requirement for it to provide and agrees to provide, if selected for consideration of the Contract, a detailed **Demonstration of Good Faith** describing its efforts undertaken prior to submitting its Bid to meet the advertised EDGE Participation Goal percentage for the Contract for this Project.

Bidder agrees that if selected for consideration of the Contract, it shall provide (if not provided with the Bidder’s Bid) a *Certified Statement of Intent To Contract and To Perform* form for each certified EDGE Business Enterprise proposed for use by the Bidder if awarded the Contract for this Project.

\_\_\_ **Option C**

Bidder declares that the Bidder is a certified EDGE Business Enterprise and that if awarded this Contract, the EDGE Participation percentage will be 100% of the Contract award amount.